

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE EL PASO LEADERSHIP ACADEMY**

March 28, 2019

The regular meeting of the Board of Directors (the “**Board**”) of the El Paso Leadership Academy, a Texas non-profit corporation (the “**Company**”), was held on March 28, 2019 at the El Paso Leadership Academy, 1918 Texas Avenue, El Paso, Texas 79901 at 12:00 pm. Matt Kerr, President of the Board, acted as its chairman and presided over the meeting, and Allan Lindstrom, Secretary, recorded the minutes of the meeting.

First Item of Business: Call to Order and Quorum. The Chairman called the meeting to order at 12:01 pm, and it was determined that a quorum, consisting of the majority of directors of the Company, was present and ready for the transaction of business. The following directors were present: Scott Adkins, Rida Ashfahani, Matt Kerr, Allan Lindstrom, and Alexandria Serra.

Staff in Attendance: Emily Levario and Omar Yamar

Others in Attendance: None

Second Item of Business – Approval of Minutes. Approval of the Board’s Minutes from the January 16, 2019 Regular Meeting was considered. Scott Adkins made a motion to approve the Minutes and Rida Ashfahani seconded the motion. Following a vote by the Board, the Minutes from the aforementioned meeting were approved unanimously.

Third Item of Business – EPLA Open Forum. No persons were present.

Fourth Item of Business – Student Recruitment Campaign and Update. Omar Yanar, CEO explained the current EPLA student recruitment campaign including a listing of recruitment events, canvassing, digital marketing and the projected results of the campaign on 2019-2020 enrollment.

Fifth Item of Business – Finance. Emily Levario, CFO, presented the Bi-Monthly Financial Report which included the January and February Check Registers, Cash Flow Projection, Student Dashboard, Federal Program Fiscal Status, Statement of Financial Position, and Statement of Activities.

Closed Session: Discussion of Personnel Matters (Section 551:074) – Staff Turnover Report and Instructional Leadership; and SB1882 Texas Partnerships Closed Session (551.087). Scott Adkins moved and Alexandria Serra seconded the motion that the Board meet in Executive Session in accordance with Texas Governance Code Section 551.074 and as published on the meeting’s agenda. The motion was unanimously approved by the Board. The Executive Session was convened at 12:19 pm. Scott Adkins moved and Rida Ashfahani seconded the motion that the Board reconvene at 12:36 pm. The motion was unanimously approved by the Board.

Budget Amendments. Three Budget Amendments were considered by the Board:

BA-9000040 – Instructional Leadership (Unbudgeted - \$22,000) – Support employment of an administrator for forthcoming school leadership transition;

BA9000041 – Student Bus Passes (Unbudgeted- \$5,000) – Increased student transportation costs; and

BA9000042 – Advertisement (Unbudgeted - \$22,000) – Support of student recruitment initiatives.

Budget amendment financial support will be captured through unused budgeted funds for the roof repair project. Scott Adkins moved and Alexandria Serra seconded a motion to approve the budget amendments as presented. The motion was approved unanimously.

Consent Agenda. The consent agenda consisting of an approval of the 2019-2020 TEKS Certification Form and the EPLA Wellness Policy was moved for approval by Scott Adkins and seconded by Allan Lindstrom. The motion was approved unanimously by the Board.

Sixth Item of Business – CEO Report. Omar Yanar reported on the status of grant applications, progress on the roof repair project, student turnover as it relates to 2019-2020 enrollment, and a forthcoming dinner party sponsored by Alexandria Serra to bring greater awareness and support from the community.

Adjournment and Next Meeting. Scott Adkins moved and Alexandria Serra seconded the motion for adjournment which was passed unanimously by the Board. The Board adjourned at 1:12 pm.

The next meeting of the Board of Directors of the Company will be on May 22, 2019 at 12 pm at the El Paso Leadership Academy, 918 Texas Avenue, El Paso, Texas.



Allan Lindstrom, Secretary