

**El Paso Leadership Academy
District/Campus Improvement Plan
2019-2020**

GOAL 1

EPLA will provide rigorous classroom instruction that meets the needs of all learners and prepares them for college and career readiness.

OBJECTIVE 1 By May 2020, EPLA will achieve a composite score of 44 or higher for all tests taken on the Spring 2020 STAAR exams campus-wide.

	ACTIVITY/STRATEGY	PERSON(S) RESPONSIBLE	TIMELINE	RESOURCES	FUNDING	EVALUATION
1	Monitor student data through assessments such as MAP Growth and Skills, STAAR-aligned interim assessments, and intervention software such as Ascend Math, IXL, FastForward, Istation, .	Principal, API, Content teachers	Every Three Weeks	MAPS system, Ascend Math, IXL, FastForward, Istation software	General Fund TIMA Title I	Formative assessment data
2	Hire sufficient instructional staff to ensure that all core courses maintain a student-to-teacher ratio of 25:1 or below	Principal	September 15, 2019	Teacher ratio information, enrollment numbers	SCE (4.5 FTEs)	Student-to-teacher ratio information
3	Provide supplementary instructional intervention for students during the school day based on academic need with the support of instructional specialists, tutors, and intervention software.	APSS, Principal	Weekly	List of students requiring RTI during school day	General Fund TIMA Title I	List of students receiving RTI services (and times served) during the school day
4	Provide adequate instructional supplies, equipment, and software (e.g. DMAC) to meet the needs of all learners	Ops Director, API	Weekly	Supply/equipment lists	General Fund	Copies of POs
5	Use data to identify and provide students with targeted, small-group interventions outside of the regular instructional day, including before and after school and on Saturdays.	API, Principal	Weekly	List of students requiring RTI outside school day	Title I	List of students receiving RTI services outside the school day
6	Provide training to students and families to help them understand their academic proficiency data, track their progress throughout the school year, and set goals for improvement.	Principal, API, Ops Director	September 2019, October 2019	Academic data reports	Title I	Training agenda and sign-in sheets

OBJECTIVE 2 By May 2020, EPLA will achieve a composite score of 55 or higher for STAAR Math exams taken campus-wide.

	ACTIVITY/STRATEGY	PERSON(S) RESPONSIBLE	TIMELINE	RESOURCES	FUNDING	EVALUATION
1	Implement all activities outlined in Objective 1	Principal, API, APSS, Ops Director, Content Teachers	On-going	CAI software, Supply/equipment lists, Student RTI lists, Data reports, enrollment numbers, student-teacher ratios	General Fund Title I SCE TIMA	Formative assessment data, Lists of students receiving RTI services, Training agendas/sign-in sheets, student/teacher ratio information, copies of POs
2	Provide students with dedicated opportunities to build computational thinking skills through computer coding instruction.	Computer Science Teacher	On-going	Game Salad Software, Robotics equipment	Title I Title IV Local Donations	Teacher lesson plans, student work samples
3	Utilize PowerHour to provide a blended learning CAI RTI support model for Math students twice a week	Math Teachers	On-going	Ascend Math, IXL, Istation software, Blended Learning strategies	General Fund Title I	PowerHour lesson plans
4	Identify students who are within 5 points on each of the accountability measures (approaches, meets, masters) and provide individualized enhancement supports to ensure movement to the next level	Math Teachers	September 15, 2019	Spring 2019 STAAR results, MAPS BOY data	N/A	Percentage of students who moved forward at least one accountability level on Spring 2020 STAAR Math exam

OBJECTIVE 3 By May 2020, EPLA will achieve a composite score of 48 or higher for STAAR Reading exams taken campus-wide.

	ACTIVITY/STRATEGY	PERSON(S) RESPONSIBLE	TIMELINE	RESOURCES	FUNDING	EVALUATION
1	Implement all activities outlined in Objective 1	Principal, API, APSS, Ops Director, Content Teachers	On-going	CAI software, Supply/equipment lists, Student RTI lists, Data reports, enrollment numbers, student-teacher ratios	General Fund Title I SCE TIMA	Formative assessment data, Lists of students receiving RTI services, Training agendas/sign-in sheets, student/teacher ratio information, copies of POs

2	Provide supplemental learning opportunities and materials for identified EL students, such as small-group interventions, literacy workshops, and novel study groups.	APSS, ELAR teachers	On-going	List of EL students, LPAC accommodations	Title III	List of supplemental learning opportunities provided to each EL student
3	Provide all ELAR teachers with training on data-driven instruction and methods of providing effective "first teach" practices and in-class interventions through the blended learning model.	Principal, API	Monthly	Blended Learning Model strategies, data-driven instruction practices, campus RTI models	Title I Title II	PD agendas/sign-in sheets
4	Provide all teachers training on research-based best practices on reading instruction across all content areas.	APSS	Bi-Monthly	Close reading resources	Title I Title II	PD agendas/sign-in sheets, attendance rosters
5	Utilize PowerHour to provide a blended learning CAI RTI support model for Reading students twice a week	Math Teachers	On-going	FastForward, Membean, IXL, Istation software, Blended Learning strategies	General Fund, Title I	PowerHour lesson plans

OBJECTIVE 4 By May 2020, EPLA will achieve a composite score of 40 or higher for STAAR Writing exams taken campus-wide.

	ACTIVITY/STRATEGY	PERSON(S) RESPONSIBLE	TIMELINE	RESOURCES	FUNDING	EVALUATION
1	Implement all activities outlined in Objective 1	Principal, API, APSS, Ops Director, Content Teachers	On-going	CAI software, Supply/equipment lists, Student RTI lists, Data reports, enrollment numbers, student-teacher ratios	General Fund Title I SCE TIMA	Formative assessment data, Lists of students receiving RTI services, Training agendas/sign-in sheets, student/teacher ratio information, copies of POs
2	Standardize writing instructional methodologies/models across grade levels (i.e. writing workshops, student work sample scoring).	Content Team Lead	Every Nine Weeks	Saturday School writing workshop schedule, student work samples	General Fund Title I	Sample student work products/scores
3	Calibrate student writing samples across grade levels to determine potential STAAR ratings	Content Team Leads	Every Nine Weeks	Student writing samples	N/A	Sample scores of calibrated student essays/writing samples
4	Ensure all content teachers require students to produce written work samples on at least a bi-weekly basis	Principal	Bi-weekly	Prompts that can be used for writing topics in each content area	N/A	Student written work samples in all courses
5	Provide professional development opportunities for teachers around writing best practices.	Principal	Monthly	STAAR Writing Scoring Rubric	Title II	PD agendas and sign-in sheets

OBJECTIVE 5 By May 2020, EPLA will achieve a composite score of 38 or higher for STAAR Social Studies exams taken campus-wide.

	ACTIVITY/STRATEGY	PERSON(S) RESPONSIBLE	TIMELINE	RESOURCES	FUNDING	EVALUATION
1	Implement all activities outlined in Objective 1	Principal, API, APSS, Ops Director, Content Teachers	On-going	CAI software, Supply/equipment lists, Student RTI lists, Data reports, enrollment numbers, student-teacher ratios	General Fund Title I SCE TIMA	Formative assessment data, Lists of students receiving RTI services, Training agendas/sign-in sheets, student/teacher ratio information, copies of POs
2	Focus on content vocabulary and assess terms on a weekly quiz	Social Studies Teacher	Weekly	TEKS tested content vocabulary	N/A	Vocabulary assessment results
3	Provide independent project opportunities for students related to social studies TEK requirements	Social Studies Teacher	Each Nine Weeks	Social Studies TEKS	General Funds	Samples of completed student projects
4	Implement rubrics around clear/defined daily, weekly, and unit learning objectives	Social Studies Teacher	On-going	Developed rubrics	N/A	Completed scoring rubrics for daily/weekly/unit assignments
5	Provide guided notes for all daily lessons for all SpEd and EL students to use as reference materials	Social Studies Teacher	On-going	Lesson plans	N/A	Copies of guided notes provided to students

OBJECTIVE 6 By May 2020, EPLA will achieve a composite score of 48 or higher for STAAR Science exams taken campus-wide.

	ACTIVITY/STRATEGY	PERSON(S) RESPONSIBLE	TIMELINE	RESOURCES	FUNDING	EVALUATION
1	Implement all activities outlined in Objective 1	Principal, API, APSS, Ops Director, Content Teachers	On-going	CAI software, Supply/equipment lists, Student RTI lists, Data reports, enrollment numbers, student-teacher ratios	General Fund Title I SCE TIMA	Formative assessment data, Lists of students receiving RTI services, Training agendas/sign-in sheets, student/teacher ratio information, copies of POs
2	Provide programming and support that will increase student problem solving skills, scientific reasoning, and critical thinking, such as GameSalad	Principal	September 1, 2019	GameSalad software	Title I Title IV	Copy of POs
3	Utilize grade 6 IXL TEKS as Fast Start Questions	Science Teachers	On-going	IXL TEKS	Title I	Lesson plans
4	Introduce and spiral FORCE & MOTION (Intro on Newton's Laws) during 6th grade and INTERDEPENDENCE AMONG LIVING SYSTEMS and NATURAL DISASTERS during grade 7 lessons	Science Teachers	Each Semester	FORCE & MOTION and INTERDEPENDENCE AMONG LIVING SYSTEMS/NATURAL DISASTERS materials	N/A	Lesson plans
5	Implement interactive notebooks	Science Teachers	On-going	Sample interactive notebook	General Fund	Sample student interactive notebook

OBJECTIVE 7 By May 2020, EPLA special education scholars will achieve a composite score of 48 or higher on STAAR Reading exams.

	ACTIVITY/STRATEGY	PERSON(S) RESPONSIBLE	TIMELINE	RESOURCES	FUNDING	EVALUATION
1	Implement all activities outlined in Objective 1	Principal, API, APSS, Ops Director, Content Teachers	On-going	CAI software, Supply/equipment lists, Student RTI lists, Data reports, enrollment numbers, student-teacher ratios	General Fund Title I SCE TIMA	Formative assessment data, Lists of students receiving RTI services, Training agendas/sign-in sheets, student/teacher ratio information, copies of POs
2	Investigate and purchase software that will support ensuring teachers are provided accommodations that are implemented on a daily basis	APSS, Teachers	September 1, 2019	IEPs, Individual student accommodation handouts, potential software programs	General Fund	Accommodations receipts, Lesson plans
3	Share a sample interactive notebook in classes where utilized	Content Teachers	On-going	Sample interactive notebook	N/A	Sample interactive notebook completed by SpEd students
4	Provide strategies to effectively utilize the SpEd paraprofessional in a "support facilitation" setting in regular education classrooms	APSS	September 30, 2019	Paraprofessional "support facilitation" schedule, master schedule	Title II	Training agenda/sign-in sheets

OBJECTIVE 8 By May 2020, EPLA English Learner (EL) scholars will achieve a composite score of 28 or higher on STAAR Reading exams.

	ACTIVITY/STRATEGY	PERSON(S) RESPONSIBLE	TIMELINE	RESOURCES	FUNDING	EVALUATION
1	Implement all activities outlined in Objective 1	Principal, API, APSS, Ops Director, Content Teachers	On-going	CAI software, Supply/equipment lists, Student RTI lists, Data reports, enrollment numbers, student-teacher ratios	General Fund Title I SCE TIMA	Formative assessment data, Lists of students receiving RTI services, Training agendas/sign-in sheets, student/teacher ratio information, copies of POs

2	Provide supplemental learning opportunities and materials for identified EL students, such as small-group interventions, literacy workshops, and novel study groups	APSS	Every Nine Weeks	Novels	Title III	RTI provided to EL students, Lesson plans showing use of literacy workshops and novel study groups
3	Focus on the SIOP model implementation during coaching feedback and observations	Principal, API, APSS	Weekly	Coaching feedback and observation documents, SIOP model protocols	N/A	Completed coaching feedback and observation documents
4	Require a language objective be developed and utilized during daily lessons to support the speaking, writing, reading, listening language components	Principal	Daily	Language Objective samples	N/A	Lesson plans, Walkthrough feedback forms
5	Continue "pull-out" supports during PowerHour and PE (using FastForward as a CAI support)	APSS, LEP Tutor	Daily	FastForward software, List of first-year EL students	Title III	List of contact hours for LEP pull-out support

OBJECTIVE 9 By May 2020, 25% or more of currently identified LEP scholars will demonstrate growth of at least one proficiency level on all four of the TELPAS assessment proficiency levels.

	ACTIVITY/STRATEGY	PERSON(S) RESPONSIBLE	TIMELINE	RESOURCES	FUNDING	EVALUATION
1	Implement all activities outlined in Objective 1	Principal, API, APSS, Ops Director, Content Teachers	On-going	CAI software, Supply/equipment lists, Student RTI lists, Data reports, enrollment numbers, student-teacher ratios	General Fund Title I SCE TIMA	Formative assessment data, Lists of students receiving RTI services, Training agendas/sign-in sheets, student/teacher ratio information, copies of POs
2	Provide computerized programs that will provide instant feedback to scholars to prepare for TELPAS testing (e.g. Fast Forward)	APSS	September 15, 2019	CAI software	Title I Title III	Copy of PO
3	Conduct parent meetings to communicate TELPAS growth data and the importance of practicing English both at school and home.	APSS	Every Nine Weeks	TELPAS data (including exit criteria from 2018-2019 school year)	Title I	Copies of agendas/sign-in sheets
4	Provide a unified school wide plan to identify roles to support/provide scholars with opportunities to increase speaking and listening skills inside and outside of the classroom.	Principal, APSS	Yearly	Workshop results	N/A	Copy of campus plan developed
5	Provide ongoing PD to support teachers to embed more speaking and listening opportunities in their classroom instruction, as well as create visuals across content areas to connect vocabulary to frequently used words.	APSS	Every Nine Weeks	Sample visuals that show connection to vocabulary in each core content area	Title II	Sign-in sheet/agenda copies
6	Provide PD sessions for teachers to comprehend TELPAS proficiency levels and importance of exiting the program.	Principal, APSS	August 2019	TELPAS proficiency standards, EPLA LEP exit data for May 2019	Title II	Copies of power-points, agendas
7	Ensure an appropriate TELPAS testing environment for scholars to feel comfortable demonstrating their speaking and listening skills.	APSS	Yearly	Facilities layout	N/A	TELPAS testing room assignment list
8	Incorporate technology-based strategies (i.e. Webjets. io/Google Slides Project) that supports background knowledge delivery on new content units	Content Teachers	New Unit Timelines	Technology, TEKS	N/A	Lesson plans, Sample Webjets Google Slides

COMPOSITE SCORE CALCULATIONS:

All Tests Taken Campus-wide

ELAR 61+36+18=115/3=38

Writing 62+34+6=102/3=34

Math 87+50+21=158/3=53

Top Priority Objectives based on CNA

Science $74+42+9=125/3=42$

Social Studies $61+26+14=101/3=34$

Overall $38+34+53+42+34=201/5=40$

GOAL 2

EPLA will recruit, develop, and retain highly effective teachers, staff, and personnel that are mission-aligned.

OBJECTIVE 1 By June 2020, EPLA will achieve at least a 90% retention rate of all faculty and staff.

	ACTIVITY/STRATEGY	PERSON(S) RESPONSIBLE	TIMELINE	RESOURCES	FUNDING	EVALUATION
1	Provide support through professional development training on topics such as compliance, family and community engagement, and effective instructional and classroom management practices	Principal, API, APSS	Monthly	PD Calendar dates	Title I Title II	PD training agenda, powerpoint
2	Provide structured and growth-focused system of coaching and evaluation for all personnel	Principal, API, APSS	Weekly	TESS Evaluation System Framework, Coaching Feedback Forms	N/A	Coaching documentation, Evaluation tiered results
3	Identify strengths of teaching staff and provide plan for teacher-led P.D. opportunities and peer observations.	Principal	Monthly	Walkthrough feedback documents	Title II	PD calendar
4	Plan and implement periodic on-campus and off-campus events that promote camaraderie and a positive campus culture.	Ops Director	Every Nine Weeks	School Calendar, List of potential local community host sites	General Fund	Calendar of events
5	Establish a salary scale competitive with local school districts and also provide opportunities for additional salary growth opportunities for exceptional performance.	CFO	September 2019	Local School District Salary Schedules, District budget allocations	District Budget	Salary Schedule
6	Identify future plans for the campus and district and align growth opportunities with goals and identified career trajectories for teachers and staff.	CEO	August 2019	Board goals, CEO teacher career trajectory notes	N/A	Identified district initiatives
7	Engage all campus administrators in the "Effective Schools Leadership Training" Coop offered through Region 19	CEO	On-going from August 2019 through April 2020 on a monthly basis	ESF training schedule	Title II	Copy of ESF Coop Purchase Order

OBJECTIVE 2 By June 2020, 100% of EPLA personnel positions will remain to be filled with highly effective personnel, instead of long-term substitutes.

	ACTIVITY/STRATEGY	PERSON(S) RESPONSIBLE	TIMELINE	RESOURCES	FUNDING	EVALUATION
1	Utilize campus-developed screening documents to identify candidates who are highly effective and mission-aligned.	Finance Specialist, Principal	On-going	Campus-developed screening document	N/A	List of candidates identified for interviews
2	Recruit new candidates through a variety of means, including local and regional teacher hiring fairs, online recruitment websites, and Internet advertising.	Ops Director	On-going	Job Fair information, EPLA and Indeed websites, Social Media	General Fund	Candidate pool with active applications
3	Develop, execute, and revise (as needed) a robust interview and onboarding process.	Principal	August 1, 2019	Previous interviewing protocols	N/A	Established formal interview/onboarding process
4	Establish a salary scale competitive with local school districts and also provide opportunities for additional salary growth opportunities for exceptional performance.	CFO	September 1, 2019	Local districts salary schedules, District budget	District Budget	Copy of EPLA salary schedule, copy of local district salary schedules

5	Provide salary stipends for locally-determined hard-to-fill positions.	CFO, CEO, Principal	September 30, 2019	List of positions still unfilled as of September 1, 2019	General Fund Title II	List of stipends provided
---	--	---------------------	--------------------	--	-----------------------	---------------------------

GOAL 3

EPLA will ensure a safe and collaborative learning environment for all students, staff, and families that supports high attendance in school and at school-related events.

OBJECTIVE 1 By May 2020, EPLA will achieve a school-wide scholar attendance rate of at least 97%.

	ACTIVITY/STRATEGY	PERSON(S) RESPONSIBLE	TIMELINE	RESOURCES	FUNDING	EVALUATION
1	Establish a clear policy for tracking/informing families and teachers of attendance data, including incentives and disincentives.	Ops Director, Principal, API	August 2019	Summer workshop results	N/A	Copy of written policy regarding attendance
2	Develop a plan that outlines clear expectations for scholars attendance to faculty and staff (reactive plan, schoolwide system example: delta, include attendance on half-days)	Ops Director, Principal, API	August 2019	Staff workshop time	N/A	Copy of written policy regarding attendance
3	Provide teachers and staff with training on scholar attendance expectations and incentives, as well as ongoing attendance data updates.	Ops Director, Principa, API	August 2019	2018-2019 Attendance Data reports	Title II	SOAR agenda
4	Communicate schoolwide attendance plan (including incentives/disincentives) to scholars and families at the beginning of the year and provide ongoing data attendance updates (e.g. on report cards).	Principal, API	August 2019	Social Media, Parent Newsletter, Report Cards	N/A	Copy of parent newsletter and social media postings
5	Develop and award a variety of incentives for excellent scholar attendance, including small prizes, socials, and field trips.	Ops Director	Every Nine Weeks	Incentives, prizes	General Fund	CRSHH t-shirt and prize distribution lists, field trip attendance sheets
6	Provide instructional programming and resources (including curriculum and instructors) to build scholar capacity to set clear goals, build time management skills, and prepare for high school.	Principal, CEO	August 2019 to June 2020	Leadership and MAPS Curricula	Title I Title IV	Purchased/developed currilum frameworks for MAPS and Leadership courses
7	Provide programming and support for a variety of after-school enrichment activities (ie. clubs, intramurals).	Ops Director	Monthly	Club offerings, Intramurals listings	Day of Giving Grant General Fund	Attendance sheets for club and intramural activities
8	Provide teachers and staff with training on social-emotional learning and for supporting young learners in times of crisis.	APSS	August 2019, January 2020	SEL resources, Connection to a Counselor	Title IV	Sign-in sheet for trainings
9	Provide opportunities for scholars with demonstrated need to confer with licensed counselors, both on-campus and remotely.	CEO	October 2019	Community connections	General Fund	Log in reports
10	Purchase and utilize the SchoolRunner System to use for grade/attendance monitoring	API	August 2019 to June 2020	Available MIS resources	Title I	Copy of PO

OBJECTIVE 2 By May 2020, EPLA will record a 10% decrease in discipline referrals resulting in ISS/OSS placements and expulsions as compared to EOY 2019 data (OSS--18, ISS--18, Expulsions--1).

	ACTIVITY/STRATEGY	PERSON(S) RESPONSIBLE	TIMELINE	RESOURCES	FUNDING	EVALUATION
1	Implement a student behavioral accountability system	API	Every Nine Weeks	SchoolRunner, TxEIS	Title I	SchoolRunner/TxEIS discipline reports
2	Continue the Restorative Justice Administrative Certification	CEO	September 201	Restorative Justice Trainers	Title IV	Copy of the Administrative Certification
2	Train teachers and staff on restorative justice practices	API	Every Nine Weeks	Restorative Justice Materials	Title II	Copies of agendas and sign-in sheets
3	Research and identify anti-bullying program	API	Every Nine Weeks	Anti-bullying programs listing in TX	Title IV	List of Anti-bullying resources reviewed
4	Implement a campus-developed Leadership and Character curriculum every Friday	Advisory Teachers	Weekly	Campus-developed Leadership and Character curriculum	General Fund	Leadership and Character curriculum framework/timeline

OBJECTIVE 3 By May 2020, EPLA will record a year-long staff attendance rate of 95%.

	ACTIVITY/STRATEGY	PERSON(S) RESPONSIBLE	TIMELINE	RESOURCES	FUNDING	EVALUATION
--	-------------------	-----------------------	----------	-----------	---------	------------

1	Provide positive weekly coaching feedback to teachers	Principal, API, APSS	Monthly	Classroom walkthrough feedback forms, Technology	N/A	Copies of coaching feedback documents
2	Provide staff incentives for maintaining an attendance rate of 98% or better	Principal	Quarterly	Staff Attendance Reports	General Fund	List of staff with a 98% attendance rate

OBJECTIVE 4 By May 2020, 90% of families will have participated in student-led conferences.

	ACTIVITY/STRATEGY	PERSON(S) RESPONSIBLE	TIMELINE	RESOURCES	FUNDING	EVALUATION
1	Provide communication to families about the student-led conference dates and purpose	APSS, Principal, Director of Ops		Social Media, Parent newsletter	General Fund	Copies of communication shared
2	Conduct home visit conferences for scholars in special programs as needed (need determined by IEP goals)	APSS, Special program teachers	As needed	List of scholars who did not attend student-led conferences	N/A	List of scholar home visits conducted
3	Utilize Parent App for effective communication home	Ops Director	Weekly	APP	Title I	APP messages sent out

GOAL 4

EPLA will maintain strong relationships with all stakeholders

OBJECTIVE 1 By May 2020, EPLA will have hosted at least 4 family and community engagement opportunities

	ACTIVITY/STRATEGY	PERSON(S) RESPONSIBLE	TIMELINE	RESOURCES	FUNDING	EVALUATION
1	Plan a year-long calendar of campus-wide and community events	Ops Director	August 1, 2019	Google Calendar, Academic & Culture Calendar dates from 2018-2019	N/A	Completed Calendar
2	Host "coffee with the principal" on a monthly basis	Principal	Monthly	Refreshments, Technology	Title I General Fund	Monthly sign-in sheets and agenda
3	Host a grade level orientation for all families before the first day of school	Ops Director	August 1, 2019	Student Planners, Registration documents, Parent Information Documents	Title I General Fund	Registration tickets
4	Conduct a "Open House"	Principal	September 1, 2019	Refreshments, Technology	General Fund Local Funds	Sign-in Sheets
5	Submit a grant for la Semilla for a community supported campus garden project	APSS, Science Teachers	September 1, 2019	la Semilla application	N/A	Copy of submitted grant application & award letter

OBJECTIVE 2 By May 2020, EPLA will have increased the number of parent/community volunteers by 10.

	ACTIVITY/STRATEGY	PERSON(S) RESPONSIBLE	TIMELINE	RESOURCES	FUNDING	EVALUATION
1	Communicate the need for parent/community volunteers and the roles parents/community volunteers can serve on the campus.	Ops Director	Every Nine Weeks	Social Media, Parent Registration Surveys, Parent Newsletter	N/A	Samples of social media and parent newsletters
2	Develop an on-going listing of parents/community members willing to serve the campus each month	Ops Director	Monthly	Computer, Parent/Community interest forms	N/A	Monthly list of parent/community volunteers